

## **Call for Tenders for Merit Scholarships for PhD Students at the School of Social Sciences and Humanities of Iscte - Instituto Universitário de Lisboa, 2023-2024**

Under the terms of the Regulation on Merit Scholarships for 3rd Cycle Students at Iscte - Instituto Universitário de Lisboa, Regulation no. 742/2022, published in Diário da República, 2nd series, no. 149, of 3 October 2022, a competition is open for the award of a merit scholarship to support the preparation of research work leading to a doctoral degree, in order to develop the scientific and pedagogical skills of doctoral students. The merit scholarship is awarded annually, per academic year, renewable for a maximum of 3 years and dependent on the evaluation of the Evaluation Committee and the budgetary availability of the School of Social Sciences and Humanities.

### **1. CALL FOR APPLICATIONS**

The call for merit scholarships for students in the Doctoral Programme in Psychology (3rd cycle) is open between 15 September 2023 and 9 October 2023.

### **2. BENEFICIARIES AND ELIGIBILITY CONDITIONS**

Students enrolled on a full-time, exclusive dedication and enrolled for the first time in the 1st year of the Doctoral Programme in Psychology, or who meet the exceptional conditions defined in Regulation 742/2022, may apply to this call.

The grant is incompatible with the exercise of a dependent and independent labour activity.

### **3. FINANCING**

The grant takes the form of an allowance, paid monthly by bank transfer to an account to be indicated by the grant holder, and does not generate or entitle subordinate labour relations or service contracts. The monthly value of the merit scholarship corresponds to the reference value for FCT national doctoral scholarships, which is currently €1,199.64 (one thousand one hundred and ninety-nine euros and sixty-four cents).

To this amount is added: i) voluntary social insurance, corresponding to the first bracket (<http://www.seg-social.pt>), if the candidate chooses to receive it; ii) personal accident insurance; and iii) exemption from tuition fees for enrolment on the Doctoral Programme in Psychology.

Food, holiday, Christmas or any other allowances not expressly mentioned in the Regulations for Merit Scholarships for 3rd Cycle Students at Iscte - Instituto Universitário de Lisboa are not payable in any case.

### **4. SCHOLARSHIPS TO BE AWARDED**

For the 2023-2024 call, 1 (one) merit scholarship will be awarded for the Doctoral Programme in Psychology.

### **5. INSTRUCTIONS FOR APPLICATION**

5.1. The application must be accompanied by the following documents:

- a) Written request addressed to the Evaluation Committee, expressly stating the intention in applying for the merit scholarship indicated in this Notice, including the candidate's full identification;
- b) The candidate's curriculum vitae detailing their academic and professional career;
- c) Certificates of academic qualifications held, specifying the final classification.

If the qualification certificates are issued by foreign universities, they must 1) be presented in English, 2) indicate the final classification, and 3) indicate the definition of the corresponding evaluation scale (namely, the minimum mark for passing the

course and positive scale). If this information is not provided, the minimum score for this criterion will be awarded;

d) Research project proposal, using Form A;

e) Justification of the relevance and articulation of the research project to the strategic plan and research areas of the research unit hosting the research project, using Form B;

f) Signed declarations from all members of the supervision team, clarifying acceptance of the supervision and indicating: a) the name of the candidate; and b) the title of the research project;

g) Curriculum vitae of each member of the supervision team; All candidates must have as their main supervisor a Doctor in Psychology, professor and/or contract researcher at CIS-Iscte and/or Iscte-Instituto Universitário de Lisboa, with a relevant scientific curriculum in the area in which they intend to develop the PhD project; The maximum number of simultaneous supervisions per supervisor is five;

h) Letter of Motivation for applying for the Scholarship

5.2 Failure to submit the documents required under the terms of this notice, submitting them after the deadline or submitting false documents will result in exclusion from the procedure.

5.3 The Evaluation Committee may also ask candidates to submit other documents, as well as clarifications that may be deemed necessary for the assessment of applications;

5.4 Applications and their supporting documents are submitted electronically via the Recruitment Platform, accessible at: <https://recrutamento.iscte-iul.pt>.

5.5 Each candidate may only submit one application for the scholarship identified in point 3 of this Notice, failing which all their applications submitted will be excluded;

5.6. The documents associated with the application, including letters of motivation and recommendation (where applicable), must be submitted in Portuguese or English.

## **6. EVALUATION CRITERIA**

Applications will be assessed according to the following criteria, on a scale of 0 to 20:

a) Criterion A - Merit of the candidate, with a weight of 60 per cent:

- . Sub-criterion A1) - Academic qualifications, weighted at 30 per cent;
- . Sub-criterion A2) - The candidate's academic and professional career, weighted at 30 per cent.

b) Criterion B - Merit of the research project, and its articulation with the host research unit and supervision team, with a weight of 40 per cent:

- . Sub-criterion B1) - Research project, weighting 30 per cent:

Subcriterion B1) will focus on 1) the clarity of the definition of the research questions and objectives; 2) the quality of the description of the state of the art; 3) the quality of the design of the study(s) and respective research methodology; 4) the innovation and originality of the project; and 5) the potential contribution to scientific progress in the field of Psychology.

- . Sub-criterion B2) - Articulation of the project with the host research unit and the team supervising the work plan, with a weight of 10%;

For the purposes of the subsequent decision on the award of scholarships, candidates will be ranked according to the weighted average of the marks obtained.

For tiebreaking purposes, candidates will be ranked on the basis of the marks awarded for each of the assessment criteria in the following order of precedence: Criterion A (Merit of the candidate) and Criterion B (Merit of the research project and its articulation with the host research unit and supervisory team);

Applications assessed with a final mark of less than 14 will not be eligible for a grant.

## **7. REQUIREMENTS FOR SIGNING THE SCHOLARSHIP CONTRACT**

The celebration of the merit scholarship contract requires regular enrolment in the Doctoral Programme in Psychology, as well as verification and confirmation of the original certificates and diplomas at the Teaching Management Services of Iscte - Instituto Universitário de Lisboa.

## **8. RENEWAL**

The scholarships may be renewed for annual periods for a maximum number of years corresponding to the duration of the respective Doctoral Programme, depending on the assessment of the Evaluation Committee and the budgetary availability of the ECSH, in accordance with the Regulations for Merit Scholarships for 3rd Cycle Students at Iscte - Instituto Universitário de Lisboa.

Renewal of the scholarship requires

- a) Approval in all curricular units of the 1st curricular year at the end of that academic year and submission and approval of the progress report at the end of the 1st year;
- b) Submission and approval of the progress reports at the end of the 2nd and 3rd curricular years at the end of each of these academic years;
- c) It is also mandatory, for each renewal request, to submit an assessment of the scholarship holder's work and an evaluation of their activities, issued by the supervisor. The supervisor's assessment includes, in particular, a forecast of whether the grant holder will fulfil the agreed research project and whether the grant should be renewed.
- d) Each renewal request will be evaluated by the respective Evaluation Committee.
- e) The grant holder must submit a request for renewal to the Evaluation Committee no later than 60 days before the start of the new grant period.
- f) The renewal of the scholarship does not require the signing of a new contract and is communicated via email to the scholarship holder by the coordination of the Doctoral Programme in Psychology.

## **9. EVALUATION OF APPLICATIONS - EVALUATION COMMITTEE**

The Evaluation Committee is made up of the following members:

- . Director of the Doctoral Programme in Psychology, Professor Paula Martins Castro;
- . Director of CIS-Iscte, Professor Carla Marina Matos Moleiro;
- . Director of the ECSH, Professor Diniz Marques Francisco Lopes.

## **10. MENTION OF SUPPORT AND DISSEMINATION OF KNOWLEDGE**

In all scientific work resulting from the doctoral programme, it is mandatory to expressly mention Iscte - Instituto Universitário de Lisboa, ECSH-Iscte and CIS-Iscte during and after the end of the scholarship.

## **11. CHANGE OF RESEARCH PROJECT, SUPERVISOR OR HOST INSTITUTION**

The scholarship holder may not change the objectives of the proposed research project or the host institution without the consent of the supervisor and the Scientific Committee of the Doctoral Programme.

## **12. FINAL SCHOLARSHIP REPORT**

The grant holder must submit a final report on their activities to the respective Doctoral Programme coordinator and the Evaluation Committee, within 60 days of the end of the grant and in electronic format, containing the URL addresses of the communications, publications and scientific creations resulting from the activity carried out, accompanied by the supervisor's opinion on the success of the research project.

Failure to comply with the above due to a fact attributable to the scholarship holder implies non-fulfilment of the objectives, under the terms set out in article 14 of the Regulations for Merit Scholarships for 3rd Cycle Students at Iscte - Instituto Universitário de Lisboa.